

City Mangers' Association Madhya Pradesh

Room no. 307 II Floor, C/O Directorate of Urban Administration & Development, Palika Bhawan,
Shivaji Nagar Bhopal 462016 Ph. 0755-4044490

City Managers' Association Madhya Pradesh c/o Urban Administration & Development require eligible candidates to assist Urban Local Bodies. The vacancy position is as follows:

S.No	Post Name	No. Of Vacancy
1	State Coordinator	01
2	Urban Planner	01
3	Jr. Urban Planner	01
4	HR & Capacity Building Expert	01
5	Office Superintendent	01

The detailed TOR can be seen at www.cmamp.com/ www.mpurban.gov.in/ www.mponline.gov.in

How to Apply: Eligible Candidates are required to Apply only through MP Online Website www.mponline.gov.in from **07/03/2016** to **28/03/2016**.

State Coordinator
City Managers' Association M.P.

Terms of Reference (TOR)

State Coordinator (01)

- **Qualification:**
 - Master's degree in Urban/Regional Planning/Urban management.
 - **Experience :**
 - Candidate should have at least 5 years post qualification experience in a managerial position with a reputed organisation having minimum 20 employees.
 - Candidate should have post qualification experience in project management with 3 years in a managerial position.
 - Candidate should have experience in working with large scale projects related urban development/affordable housing/ slum development /programmes.
 - Candidate should have experience in implementing urban reforms for States and ULBs.
 - Preference shall be given to the candidate having experiences in urban sector.
 - Preference shall be given to the candidate having MBA Degree.
- Remuneration- 70,000/- Per Month**

Urban Planner (01)

- **Qualification:**
 - BE Civil/B.Arch/B.Plan with Master's degree in Urban or Regional Planning.
 - **Experience :**
 - Candidate should have at least 3-5 years post qualification experience in urban Sector,
 - Candidate should have experience in working with large scale urban development/affordable housing/ slum development projects / heritage projects / urban infrastructure projects.
 - Preference will be given to Candidates having experience in implementing planning projects.
 - Preference shall be given to the candidate having experiences in working with Central/State Government or Urban Local Body projects.
 - Preference will be given for proficiency in Arc GIS & Autocad.
- Remuneration- 50,000/- Per Month**

Jr.Urban Planner (01)

- **Qualification:**
 - B.Arch/B.Plan.
 - Preference will be given for proficiency in Arc GIS & Autocad.
- Remuneration- 35,000/- Per Month**

HR & Capacity Building Expert (01)

- **Qualification:**
 - Two years Full time MBA in Human Resource Management from recognized university or Institute.
 - **Experience :**
 - Candidate should have at least 3-5 years post qualification experience in HR management and capacity building in MNC/PSU/Private/ Government Sector.
 - Candidate shall have experience of at-least 2years in managerial position.
 - Candidate shall have experience of developing and maintenance of HR Policies, processes, systems, recruitment, performance management, retention.
 - Preference shall be given to the candidate having experiences in urban sector.
- Remuneration- 45,000/- Per Month**

Office Superintendent (01)

- **Qualification:**
 - Candidate should be a Graduate with Computer proficiency.
 - **Experience :**
 - Candidate should have minimum 15 years post qualification experience on post of Asst. Office Superintendent.
 - Candidate should have Sound knowledge of Office management.
 - Preference shall be given to the candidate having experiences in working with urban sector.
- Remuneration- 25,000/- Per Month**